



**USAID**  
FROM THE AMERICAN PEOPLE

February 13, 2005

To All Offerors

**SUBJECT:** Request for Task Order Proposal (RFTOP) for Proposed Task Order Under TASC II - Training Model Primary Providers (TMPP)

Enclosed is a Scope of Work for services to be performed under subject proposed task order for work to be performed in Iraq for a period of one (1) year.

Please provide this office with a proposal for accomplishing the work detailed in the Scope of Work (Attachment I). Consideration for award will be made in accordance with Section F.8.b (iii) of the basic TASC II IQC. The proposals will be evaluated based on the evaluation criteria contained in the Attachment II hereto. Updates to Contract Clauses are provided as attachment III.

Further to the evaluation criteria provided in attachment II, the proposal should contain the following:

- a. A certification that the proposed personnel were not suggested or requested by USAID.
- b. A separate line item for each proposed individual and identify each by name and by functional labor category as set forth in the contract (be supported by completed Biographical Data Sheets, Form AID 1420-17 as necessary).
- c. A detailed budget notes explaining the basis for the estimate for each category of cost in sufficient detail to facilitate determination of cost reasonableness.

Please submit an original and five copies of your technical and one original and two copies of the cost proposal by courier to the following individual address no later than 16.00 hours, local Jordan Time on March 7, 2005 at the following address, to the attention of Beatrice Diah:

**U.S. Mailing Address:**

American Embassy/Amman  
USAID/JILO  
Unit 70206  
APO, AE 09892-0206

**Courier Address:**

American Embassy/Amman  
USAID/JILO  
Amman, Jordan

**Telephone & Fax:**

Tel: +962-6-590-6336  
Fax: +962-6-590-6333

**Jordan Mailing address:**

American Embassy Amman  
USAID/JILO  
P.O. Box 354  
11118, Amman, Jordan

**Contractors interested in submitting a proposal in response to this RFTOP should send their notification to the e-mail address provided below within five (5) working days from the date of this Task Order request.**

All questions and requests for clarification must be received by February 22, 2004 at 16:00 and should be directed to Beatrice Diah at the following E-mail address: [bdiah@usaid.gov](mailto:bdiah@usaid.gov).

This letter in no way obligates USAID to award the proposed Task Order, nor does it commit USAID to pay for any costs incurred in the preparation and submission of the requested information. Should you require any clarification, you may contact the undersigned on E-mail: bdiah@usaid.gov.

Sincerely,

Beatrice Diah  
Acquisition & Assistance Specialist  
USAID/JILO

Attachment:

- I. Scope of Work
- II. Evaluation Criteria
- III. Updated Clauses